

# Specialist in leasehold & freehold estate management

## We provide specialist leasehold and freehold estate management services

Whether you're looking for a new managing agent or exercising your right to manage, the right management approach is central to the smooth running of your building or estate.

Our service is flexible and personal; we can provide a full management package or a consultation service, you can be as involved as much or as little as you want. If you are looking to switch providers, we will do whatever is needed for a smooth handover. We understand the need for total transparency in how your funds are managed.

As every property is unique, you can expect a bespoke, specialist service from us.



### A bespoke service for RMCs and freeholders

We are passionate about providing a totally bespoke service and understanding all your requirements.

Here is what our service typically includes:



#### Communication

Dedicated property manager

Meeting attendance

Resident queries

Tailored service level agreements

#### Financial Management

Ground rent collection
Service charge budget and collection
Managing funds
End of year accounts



#### Compliance

Insurance
Health and safety
Risk management
Company secretarial



#### Maintenance

Regular inspections Major repair works Gardening Cleaning





Estate Agents & Lettings Agents

Powered by



"A worry-free transaction, every time— It's as simple as that. Our entire business is totally focussed on creating delighted sellers, buyers, landlords and tenants. No ifs and no buts.

Attention to detail, expertise, experience, and communication are the keys to a successful transaction at the right price. Sell and rent successfully every time with Clarkes."



We have 22 years experience in property management

#### Get in touch to find out more:

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Clarkes Estates is a trading name of SLAM (Southdowns Lettings and Management Limited), a company registered in England and Wales, company number 05750819 and registered address 2 Station Road, Bognor Regis, PO21 1QE

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